

# APPLICATION FOR UTILITY PERMIT ON TOWNSHIP ROAD RIGHT OF WAY

Perch Lake Township (Carlton County)  
 Perch Lake Town Board of Supervisors  
 Attn: Steven Olson, Road & Bridge Supervisor  
 2779 Big Lake Road, Cloquet, MN 55720

Email permits to: [info@perchlaketownship.org](mailto:info@perchlaketownship.org)

Application Fees Commercial Fee \$100 \_\_\_\_\_ Residential Fee for \$50 \_\_\_\_\_

Application is hereby made for permission to place, construct, and thereafter maintain a \_\_\_\_\_ along or across Township Road \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_, \_\_\_\_\_ feet from the center line on the \_\_\_\_\_ (east, west, north, or south) side of the roadway, in accordance with the sketch shown on the inside hereof, or attached hereto.

**I. AERIAL CONSTRUCTION**

<input type="checkbox"/> Single Pole	<input type="checkbox"/> Open Wire	<input type="checkbox"/> H-Frame	<input type="checkbox"/> Cable	<input type="checkbox"/> Cross Arm	<input type="checkbox"/> Vertical
<input type="checkbox"/> Single Pole & H-Frame Cable	<input type="checkbox"/> Steel Tower	<input type="checkbox"/> Vertical & Cross Arm	<input type="checkbox"/> Other:		

Voltage	No. of Conductors	Size of Conductors
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Minimum height of conductor: \_\_\_\_\_ feet along roadway \_\_\_\_\_ feet at crossing over roadway.

EXTENT AND LOCATION OF TREE TRIMMING AND/OR CLEARING \_\_\_\_\_

**II. UNDERGROUND CONSTRUCTION**

CONDUIT					
<input type="checkbox"/> Multiple Tile	<input type="checkbox"/> Transite	<input type="checkbox"/> Clay Tile	<input type="checkbox"/> Sectional Concrete	<input type="checkbox"/> Steel Pipe	<input type="checkbox"/> Other
CASING					
<input type="checkbox"/> Steel Pipe	<input type="checkbox"/> Sectional Concrete	<input type="checkbox"/> Other			

Size	No. of Conductors	Size of Conductors
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METHOD OF INSTALLING UNDER ROADBEDS (If open trench, explain why necessary)

<input type="checkbox"/> Open Trench	<input type="checkbox"/> Trenching/Vibratory Plowing				
<input type="checkbox"/> Jacking	<input type="checkbox"/> Boring	<input type="checkbox"/> Pneuma Gopher	<input type="checkbox"/> New Facility	<input type="checkbox"/> Replacement Facility	

EXTENT AND LOCATION OF TREE CLEARING \_\_\_\_\_

III. Work to start on or after \_\_\_\_\_ and to be completed on or before \_\_\_\_\_.

IV. The applicant is carrying on any and of the work herein above mentioned or referred to in its application and in the Permit issued heretofore, shall conform to the terms of such Permit, and the regulations of the Town Board, as set forth herein together with the Special Provisions, all of which are made a part hereof. The applicant specially agrees to be bound hereby. The applicant shall also comply with the regulation of all other governmental agencies for the protection of the public. The work shall be accomplished in a manner that will not be detrimental to the roadway and that will safeguard the public.

Signature	Date	Name of Company/Business
Phone No.	Address	

## Rules and Regulations of Town Board for Utilities on Township Roads

### Definitions

Utility. Under the order "utility" shall mean and include all privately, publicly, or cooperatively owned communication lines and facilitate, any systems, lines and facilities for the distribution and transmission of electrical energy, oil, gas, water, sewer, steam and other pipelines, railways, ditches, flumes or other structures which under the laws of this State or the ordinance of any town or city may be constructed, placed or maintained across, along or on township roadway right of way. Dependent upon the meaning intended in the context, "utility" shall also mean the utility company, inclusive of any wholly owned subsidiary.

### General

Except as otherwise permitted, utility construction and relocation on township roadway right of way shall not be commenced until an application for a Permit has been made and such Permit granted. The Permit sketch shall show the location of the proposed utility with reference township roadway centerline. A copy of the sketch shall be provided for each copy of such Permit.

Burning or disking operations and/or the use of chemicals to control or kill trees, brush, and other vegetations is prohibited without prior approval from the Township Road & Bridge Supervisor.

All waterways and lines of drainage shall remain operative.

Wherever topsoil and sod are disturbed they shall be replaced and maintained satisfactorily until the turf is established.

The utility facility and installation shall not interfere with any existing utility facilities on the township roadway right of way.

When necessary, barricades, warning devices and flagman shall be provided by the Utility during all phases of their construction and maintenance operations on township roadway right of way.

At the time of construction of the utility and at the times of subsequent maintenance, prior approval shall be obtained from the Road & Bridge Supervisor for the cutting and trimming of trees within the township road right of way. Wherever trees are cut, the resulting stumps shall be removed unless otherside provided in the Special Provisions of the Permit. Any holes caused by stump removal shall be backfilled, the area leveled and all materials associated therewith disposed of outside the township road right of way. The utility shall advise the Township Road & Bridge Supervisor at least 48 hours in advance of its intent to start clearing and grubbing operations so the proper supervision can be provided.

The Utility shall notify the Road & Bridge Supervisor of its intent to perform service and mainenance operations which will interfere with the flow of traffic on township roadways, and shall obtain his/ her approval prior to performing such operations. However, the company may perform service and maintenance operations on township roadss including opening and disturbing the surface of the right of way without prior approval in thoseinstances where an emergency exists that is dangerous to the life of the safety of the public and which requires immediate repair. The Utility shall take all nexcessary and reasonable

safety measures to protect the traveling public and shall notify the Road & Bridge Supervisor at the earliest possible moment.

The Utility shall assume all liability form and save the Township, its agents and employees, harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing uses by the Utility, including but not limited to the placing, constructing, reconstructing, maintaining and using of said utility under this application and permit.

The Town Board may require the Utility, or its contractor, to furnish to furnish a deposit in the form of a certified check, a surety bond or corporate undertaking, in favor of the Town Board, for any expense incurred by the Township in the repairing of damage to any portion of the Township road right of way caused by work performed under a Permit, including any of the ordinary engineering supervision and inspection expense provided by the Township. In those instances wherein a desposit is required, the amount of the deposit shall be specified in the Special Provisions of the Permit. If a check is furnished, any monies remaining over and above such expense shall be returned to the applicant.

The Permit as issued does not in any way imply an easement on private property.

The installations shall be made in conforming with all applicable laws, regulations, and codes covering said installations. All installatons, shall be made in conformity with regulations of governmental agencies for the protection of the public.

Upon completion of an installation, the Utility shall restore the township road right of way to its original condition. The Utility shall then notify the Road and Bridge Supervisor of the completion of the work so that inspection can be made to determine its acceptability.

### AERIAL

There shall be only a single pole line on the township roadway right of way on either side of the center line thereof.

Longitudinal installations on township roadways shall normally be located on the outer five feet of the right of way. At crossing of the township roadway, poles shall be placed at a minimum of thirty feet from the shoulder lines of the through roadbeds unless right of way widths are prohibited to such locations.

The location of all brace poles, anchors, and anchor poles within the limits of the township roadway right of way shall be approved by the Township Road & Bridge Supervisor.

In those instances in which a Utility is issued a Permit or Permits for construction on both sides of the township roadway right of way in a given area, such Permit is conditioned upon the Utility subsequently providing joint use to other Utilities upon reasonable terms mutually agreeable to the Utilities.

### UNDERGROUND

All crossings of the roadbeds of the township roadways shall be made by boring inside a casing or carrier pipe, or by jacking, unless this

procedure is modified in the Special Provisions of the Permit. The auger shall not lead the casing or carrier pipe by more than one inch. Open trenching shall be restricted to the area from 5 feet beyond the shoulder to the right of way line except as modified the Special Provisions of the permit.

If at any time, Perch Lake Township, acting through its Town Board shall deem it necessary to make any improvements or changes on all or any part of the right of way of the township roadway which affects a utility located on the township road right of way, then and in such event, the owner of the utility shall within 15 days after written notice from the Town Board of Supervisors, or its authorized agent, proceed to alter, change, vacate or remove said utility from the township road changes and as directed by the Town Board of Supervisors. Such work shall be done without any cost whatsoever to Perch Lake Township and shall be completed within the dates specified in said written notice. The Utility shall assume all liability and save Perch Lake Township harmless from any and all claims of damage any nature whatsoever occasioned by reason of not having removed said utility within the time specified in said notice.

When pipes with bells or flanges are installed, the crossing of the roadbeds of the township roadways shall be made by boarding inside a conduit as provided in the first paragraph of this section or jacking a conduit of sufficient diameter to permit threading the carrier pipe through it.

All voids caused by jacking or boring shall be filled by pressure grouting. The grout materials shall consist of a sand cement slurry of at least two sacks of cement per cubic yards and a minimum of water to assure satisfactory placement.

the underground utilities shall be so installed as virtually to preclude any necessity for disturbing the roadbeds to perform maintenance operations.

Underground installations shall be accomplished without damaging or destroying the principal route structure of specimen trees.

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### LOCATION SKETCH

Show location of proposed facility in relation to the center line of the township roadway and other pertinent features such as right of way line, shoulder line, curb line, and edge of surfacing. The facility should also be referenced to adjacent land lines.

# Perch Lake Township Road & Bridge Utility Permit

Reference:      Project: \_\_\_\_\_

In accordance with the application herein, a Utility Permit is granted to \_\_\_\_\_ to place, construct, and thereafter maintain \_\_\_\_\_ on or across, or under the right of way of Township Road \_\_\_\_\_ in the location shown on the sketch which is part of said application, or in such location as may be specified by the Road and Bridge Supervisor in the Special Provisions hereof.

Special Provisions:

<u>PERMIT APPLICANT</u>	<u>OFFICE USE ONLY</u>
Total Footage: _____	Approved (Date): _____
Email Approved Permit to: _____	Perch Lake Township Board of Supervisors
Email Bill to: _____	By: _____
Subcontractor: _____	Town Board Road & Bridge Supervisor
Subcontractor Phone: _____	